

WASHINGTON STATE EMERGENCY NURSES ASSOCIATION  
MEETING MINUTES  
August 26, 2011 SeaTac RedLion

SUBJECT	DISCUSSION	ACTION
Meeting called to order at 0840.		
Jéaux Rinehart	Welcome to Ellie Encapera National Board Liaison	Informational
Disclosures	No conflict of interest was identified in today's meeting except Roger Casey would need to be excused if any CEN test issues are discussed.	
Approval of minutes from April 2011 Beki	The April minutes were approved as written.	Minutes approved
Presidents Report Jéaux	<p>Lantern Award: 20 Hospitals were awarded this throughout the nation. Congratulations to Kadlec Regional Medical Center for achieving this award.</p> <p>Executive Director update: There will be a presentation of the new executive director of ENA in Tampa.</p> <p>State Challenge: Goal was to raise \$100,000. The actual amount raised was \$111,000. Every state participated in this fundraising challenge. There will also be the annual jewelry auction at the scientific assembly in Tampa.</p> <p>The ENA resource center is having its name changed to the discovery pavilion. There will be the addition of literature racks, an area to do small presentations, and added network capabilities.</p>	
President-Elect's Report Roger	Joint Washington ENA/British Columbia Conference: There was initial discussion with British Columbia representatives in San Antonio concerning a joint education conference to be held with them. A reciprocal agreement has been drafted for an exchange program that would involve sending a Washington ENA member to BC's conference at their expense and in return we would host a member of their council. This agreement would include the registration and 2 nights lodging. Any other travel would be covered by the sending council. BC's conference for this year is being held on October 21 <sup>st</sup> and 22 <sup>nd</sup> in Barnaby, BC.	

	<p>In preparation and planning for this Roger made contact with the Bell Harbor to determine a cost of \$81 per person if no Friday event. \$120 with a Friday evening event. Dates either being October 5 or 6<sup>th</sup> or 11 and 12<sup>th</sup>. Cancellation policy 20% within 180 days and higher as time gets closer.</p> <p>This would involve the development of a planning committee for this educational event. Discussion included what would occur if Washington ENA does not hold a conference. In this was to occur then the BC rep could attend the Washington ENA-ACEP conference in May 2012.</p> <p>Motion: A motion was made to accept the reciprocal agreement for the host to pay registration and 2 nights lodging and in return Washington ENA will do the same the following year. Seconded</p> <p>Motion: A motion was made to develop a planning committee for this conference with an operating budget of \$8,000. Seconded</p> <p>Washington ENA/ACEP Conference Planning. ACEP is looking for added assistance with planning from Washington ENA. The conference will be broken out into four sections. The goal is to have a nurse speaker in each of the four segments. The goal is to continue to build on the partnership with ACEP.</p> <p>Proposed: to send two members from Washington ENA to the conference those being from the executive board</p> <p>Motion: A motion was made to send one member of the executive board to the ACEP conference each year. Seconded. Discussion ensued. Cost approximately \$1000 per person including registration and lodging.</p> <p>A motion was made to set a budget amount not to exceed \$1000.00 to send a member to the ACEP conference. This cost is to cover registration, lodging and travel. Discussion ensued including how these expenses will be payed.</p> <p>Meeting dates for 2012: Traditionally the Washington ENA meetings have been held the day after the state Trauma Network meetings. By following this schedule the dates and locations for the 2012 meetings are January 27 in Everett, April 27 in Spokane, August 17 (location to be determined), and October 26 in Olympia. There will be a board retreat the Saturday following the October meeting starting in 2011.</p>	<p>Motion Approved</p> <p>Motion Approved</p> <p>Motion approved</p> <p>Motion Approved.</p>
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	<p>Strategic Plan: The strategic plan was presented for review. This was developed based on survey information that was obtained previously. This plan is a 5 year plan that includes the priorities of education, ED Crowding, Legislative involvement, and enhanced membership involvement. A follow up survey will be sent out. We will vote to approve this plan in October.</p> <p>Motion: A motion was made to maintain a survey monkey account to continue to survey the membership. Seconded.</p> <p>Standard Procedures: The revised Standard Operating Procedures were presented for review and approval. Motion: A motion was made to approve the revised Standard Operating Procedures as presented. Seconded</p> <p>Washington ENA website: Please let Roger know if there is anything that needs to be added to the blast emails.</p>	<p>Motion approved</p> <p>Motion Approved</p> <p>Motion Approved</p>
<p>Treasurer's Report Carla Brim</p>	<p>Actual 2011 Revenue is \$37, 281.02 Budget is \$39,250. Actual Expenses: \$17,214.34 Budget is \$40,935. The banking has been changed to Key bank. There is one CD that is maturing.</p> <p>The sack was passed for the ENA foundation and the pig for our state education fund.</p> <p>The Delegate agreement was handed out for the delegates to the general assembly to complete.</p>	
<p>Communication Vision Council Chair Roger Casey/Mariah Ney</p>	<p>Planning on sending out the next vital lines by September 9 to be done before Tampa. Please submit any articles electronically to Mariah Ney by Monday August 29<sup>th</sup>.</p>	
<p>Injury Prevention Karen Broostrom.</p>	<p>Discussion about the increase of drowning in children. An article will be in the next vital lines concerning the history of emergency nursing on injury prevention.</p>	
<p>Government Affairs – JoAnna Pattison</p>	<p>A report from this committee was not available today</p>	
<p>Education Vision Council Chair: Tami Wheeldon</p>	<p>A sign up sheet was passed around for staffing the booth at scientific assembly. The raffles at the booth include a specialty coffee basket, wine case, and a Kindle. (The Kindle and gift card</p>	

	<p>was donated by Cascade Emergency Physicians at St. Johns in Longview). It was recommended to make shipping available for those baskets. Discussed the logistics of shipping wine. Prices set for Raffle tickets \$1.00 each. \$5.00 for six, \$20.00 for 25 for the basket tickets. Tickets for the Kindle \$5.00 each or \$20.00 for 5. It will be posted that the proceeds from these raffles go to our state educational fund.</p>	
<p>Membership Vision Council Chair: Karin Kloppel</p>	<p>As of 8/25/2011 Washington ENA has 1,123 members. 22 new members. 26 memberships are expiring. Elections for the executive positions are open until August 31<sup>st</sup> at 9pm. This was emailed out on August 1. 58 of the emails bounced back and those members received post cards. National office is doing a quarterly conference call and membership newsletter. Retention of membership is being recognized by the National office. The discussion about retention techniques occurred within this state council meeting.</p> <p>ENA nurses week~ The theme this year is excellence in action. Membership dues have increased to \$100 from \$96.00.</p> <p>Call out for award nominees for the Anna Mae Erickson award and the special recognition award.</p> <p>Johnson &amp; Johnson is also having “an amazing nurse contest”. Information is available for this contest is on their website.</p> <p>Membership grant: How do we want to use that money?</p> <p>Memberships shout out at the scientific assembly. The state council will be receiving a list of attendees from our state. From that list an email can be sent out to them to print out and bring to our booth to be entered in a drawing for a year membership (transferable to a Washington state Nurse).</p>	
<p>State Trauma and Pediatric Chair Bif Fink</p>	<p>ENPC updates are not being released until the 4<sup>th</sup> quarter of 2012. This delay is concerning especially to those facilities that accept ENPC certification in lieu of PALS. Discussion about the implications of not using current content or instructors updating the content as needed but still able to meet the objectives of the course.</p> <p>Attendees to courses are currently receiving a comment card addressed to Washington ENA and forwarded to the TNCC/ENPC Chair.</p> <p>Discussed Conference calls with state faculty. This will occur in the 1<sup>st</sup> quarter.</p> <p>eCourse ops~ are available for instructors to apply for courses online and locate instructors.</p> <p>Washington Opioid Guidelines and Medicaid ED Visit reduction: The Washington ENA logo has been placed on the guideline posters that are posted throughout emergency departments. Additional posters can be obtained and printed out at <a href="http://www.consistentcare.com">www.consistentcare.com</a>. These posters</p>	

	<p>are also available in Spanish. EDIE (Emergency Department Information Exchange) is an inexpensive HIPPA compliant way for emergency departments to exchange prescription information with other facilities.</p>	
<p>National Topics/General Assembly</p>	<p>Washington is #11 in the delegation for the number of delegates.</p> <p>An email was sent out to the delegates prior to this meeting as a reminder to complete the online delegation training and review the resolutions.</p> <p>There will be power cords provided at the general assembly by not internet service.</p> <p>Leadership next year is in New Orleans during Mardi Gras. A block of rooms in several hotels has been reserved by the ENA.</p> <p>General Assembly:  Bylaw amendments: Reviewed and Discussed the 10 proposed bylaw amendments.</p> <p>Resolutions: Reviewed and discussed the 12 resolutions.</p> <p>A Walk in Our Shoes contest: There will be a contest for decorated shoes at general assembly. There are several different award categories. These will be on display and delegates will be able to vote on them. The cost of providing the shoes for entry will be covered by the state council</p>	
<p>Round Table</p>	<p>Beki: New EMR, stand alone ED</p> <p>Linell: Prayers for the east coast as the hurricane Irene approaches</p> <p>Denise: Passed CEN for the 7<sup>th</sup> time.</p> <p>Karen: The volumes at have increased tremendously since the new ED opened.</p> <p>Mary: Passed the CEN exam.</p> <p>Tami: Looking at safety issues within the ED and ancillary resources specific to any weapons on the patient. Also additional signage has been added.</p> <p>Ellie: Will take concerns to the National office concerning the ENPC course changes.</p> <p>Andi: Dino Johnson is the new director at St. Francis. U of W is now looking for an assistant manager. There will be a session for those who want to learn more about applying for a lantern award. Looking for submission for triage specific articles in the JEN.</p> <p>Bif: Skagit is looking for an ED director. Presented the Nursing leadership handbook and On the Mend.</p> <p>Karin: Grandma as of July. St Peters is starting a new residency the end of September. Restructuring with voluntary staff reduction. This is due to state reimbursement decrease.</p>	

	Discussed the ATA area with quick turn around time and a fast track area. Roger: Immediately after scientific assembly Kadlec will be having its primary stroke survey by joint commission.	
Meeting adjourned at 1340		

*Recorder*

*Beki Hammons Secretary*