

WASHINGTON STATE EMERGENCY NURSES ASSOCIATION
MEETING MINUTES
28 January 2011
Overlake Hospital Medical Center Bellevue, Washington

SUBJECT	DISCUSSION	ACTION
Meeting called to order at 0839.	Thank you to Overlake Hospital Medical Center for hosting the meeting today	Informational
Presentation of the new Board and Vision Council Chairs Jéaux Rinehart	<p>Welcome new attendees Karen Kettner Trauma program manager at Overlake Hospital Medical Center, Susan Sanderson from Cascade Valley Hospital in Arlington, Christy Craven ED Manager from Klickitat Valley Hospital in Goldendale, and Jason Whitney from St. John Medical Center in Longview, WA.</p> <p>Elected Officials and Vision Council Chairs (Appointed by the President on a yearly basis) Linda Seger- Immediate Past President Roger Casey –President Elect Carla Brim-Treasurer Beki Hammons-Secretary Tami Wheeldon-Education Vision Council Chair JoAnna Pattison-Government Affairs Vision Council Chair Karin Kloppel-Membership Vision Council Chair Mariah Ney-Communications Vision Council Chair Karen Brostrom-Injury prevention Vision Council Chair Bif Fink-TNCC/ENPC Vision Council Chair</p>	
Disclosures	No conflict of interest was identified in today’s meeting except Roger Casey would need to be excused if any CEN test issues are discussed.	
Approval of minutes from October 2010 Beki	The October minutes were approved as written.	Minutes approved
Previous Business BCEN-Bif Fink	A number correlating with the line on the registration sheet from Something For Everybody was drawn during lunch. The recipient will be the winner of a paid CEN renewal or a first time exam registration. Number 23 was drawn and Theresa Crowell from Lynwood, Washington is the winner. Jéaux will draft and send a letter to her.	
Request for Other old	No other old business was brought forward to discuss.	

business-Jéaux		
<p>New Business TNCC/ENPC Vision Council Vote</p> <p>Vision Council Chair Name</p>	<p>Jéaux presented that the national office is currently looking at the curriculum for TNCC/ENPC. In the past the function of overseeing the quality of these courses offered in this state has been part of the education vision council chair. To be in accordance with national sponsors there was an invitation to discuss having this duty separated and the TNCC/ENPC vision council chair be added. It is a huge responsibility and expertise in course oversight is not consistently going to be a qualification that the Education Vision Council Chair will have. A motion was brought forward -The standard operating procedure be changed to include a TNCC/ENPC Vision Council chair. Moved, seconded, and vote passed. Motion Approved.</p> <p>Jéaux presented that the word Vision is not consistent with the naming of Council Chairs at the national level. A motion was brought forward-To drop the word Vision from the title vision council chair, to be renamed Name Council Chair. Moved, seconded and vote passed. Motion approved. This would require the bylaws to be changed and this occurs at the council business meeting in October. The secretary will bring the changes the October meeting.</p> <p>Discussion question- Do the SOP's have to be changed to be able to do this?</p> <p>There was discussion about making a motion to reinstate the removed statement that the president appoints the board and council approves them as per the previous bylaws. Further president elect would choose the Vision Council Chairs prior to their active year.</p> <p>A motion was brought forward-to Amend the Bylaws to reflect the president appoints the Vision Council Chairs and the State council approves them. Moved, seconded, and vote passed. Motion Approved. This amendment will be brought to the October business meeting for bylaw changes.</p> <p>A motion was brought forward stating- The standard operating procedures be amended to state that the president shall appoint the vision council chairs for their term. Moved, Seconded, and vote passed. Motion Approved.</p>	<p>Motion approved</p> <p>Motion Approved</p> <p>Motion Approved.</p> <p>Motion Approved.</p>
Treasurer's Report Carla Brim	<p>2010 year end financial report passed out. A motion was initially brought forward to approve the 2010 year end report and 2011 budget. Discussion revealed and these needed to be voted on individually and with the ability to have more time to review the 2011 budget. Reviewed the 2011 budget by line items. Typically the budgets are brought over from year to year. This usually is a best guess from past expenditures. Reviewed the \$1800 for ENPC/TNCC council chair and the amount that had to be budgeted for stipends and other expenditures required for position. Changes were made to the budget to reflect this. This amount was moved to the per</p>	

	<p>diem line. It was suggested that TNCC/ENPC grant money needs to be a separate line item as it, like the Membership Grant, is to be used for the purposes granted by the National Office. Discussed for the budget and internet version of a shared location to store council information. This was placed under administrative expenses \$300.00. There are costs involved in attending the Governors steering committee meetings. Discussed the expenses that will be incurred to attend at this location, \$1200 was the added amount for this. The cost of the website was changed from \$2400 to \$1000.</p> <p>A motion was brought forward to accept the budget as presented by the Treasures for 2011. Moved, Seconded, and vote passed. Motion Approved.</p> <p>Credit Union~ Denise needs to transfer this account. Puget Sound Cooperative Credit Union- Unsure of who are allowed to be members. One of the CD's matures in February, Once this occurs it needs to be moved to a more accessible bank and account. The treasurer needs to have easier access to manage these accounts. As the other CD's mature these will be moved as well and the account will eventually be closed.</p> <p>Additionally~ \$1000 dollars will be sent from national to specifically be used to enhance membership. Suggestions: Educational opportunities or membership scholarships. No date has been given to as to when this money will be sent.</p>	<p>Motion Approved</p>
<p>Report from Susan Sanderson concerning WAC 246-873-060: Emergency Outpatient Medications</p>	<p>Per WAC246-873-060 providers must hand out controlled substances pre-packs. Is this a WAC that we as a State Council need to address? There are a few smaller hospitals listed that are exceptions due to not having a physician on 24 hours. Extended discussion on this topic. A sample policy can be sent out to attendees on medication take home packs. This WAC is 20 years old; the hospitals listed in this WAC most likely do have 24 hour physicians now. This is a variance in practice from place to place. Does WAENA want to take this on? Bif agreed to take this forward to the Opioid State Workgroup.</p>	
<p>Communication Vision Council Chair Roger Casey/Mariah Ney</p>	<p>Website was not updated from October to January. It is now updated. Bylaws and SOPs will be added. It was recommended that a link be added and a blast email sent out for a request for members to review the SOP's and email Beki with any suggested changes. Pictures need to be obtained from the Board and Council Chairs for the website. There is enough information to send out another edition of Vital Lines. Submission Deadlines are Feb 4, May 6, Sept 2nd and Nov. 4th. Recommendation to add an injury prevention and/or violence in the workplace article.</p>	
<p>Injury Prevention Karen Brostrom.</p>	<p>Karen is going to ask for hospitals to send out any injury prevention strategies they are using in their facilities. Violence in the workplace tool kit should be released this month from national ENA. Everyone needs to write their state representatives to pass legislation in regards to</p>	

	<p>prosecuting these types of cases. A letter writing campaign was suggested or blast emails. A strategic plan could address this as a priority. Hospital administrations need to be on board for addressing this and have a No Tolerance policy in place to address this problem. There needs to be education to call the police when these assaults occur. Further discussion reveals that there is not consistency in this process throughout the state.</p>	
<p>Government Affairs – JoAnna Pattison</p>	<p>Joanna is currently at the National Conference in DC.</p>	
<p>Education Vision Council Chair: Tami Wheeldon</p>	<p>Discussion about the 2011 Education Assistance Program. 3 Educational Assistance programs will be given out this year. The Educational Assistance application deadline is March 15 and will be awarded at the April meeting.</p> <p>There has been discussion/suggestion about an educational opportunity, a joint conference with Washington/Oregon/British Columbia. Looking at spring of 2012. This planning needs to begin. Discussion included What to name the conference? What type of content will be presented? And Where to have it? Please email any Board members with thoughts on this. Other ENA state conferences are typically held in April/May.</p>	
<p>Membership Vision Council Chair: Karin Kloppel</p>	<p>Next meeting confirmed for Moses Lake at Samaritan Hospital. April 29, 2011</p> <p>Trauma Nurse Network meetings for 2012 Jan 26 Everett, April 26 Spokane Sacred heart, and October 25, 2012 in Grays Harbor/ Ocean Shores.</p> <p>There are 1093 members, currently highest to date. Just short of Ruby membership. Today is officially the date to start taking names for the nominations for 2012. These names need to be submitted to Karin by the April meeting. The electronic election process will continue. Approx 7% of our membership voted. The benefit is that it is tamper resistant and more economical. A recommendation was made by Election Trust to short the voting window from 4 weeks to 6 weeks.</p> <p>New business cards were distributed. Please hand out to coworkers. Also be thinking about nominations for the 2012 awards.</p>	<p>Informational</p>
<p>Governor's Steering Committee-Roger Casey</p>	<p>Appointed by the Governor and recognized by Washington ENA. Boards and Commissions that were potentially going to be ended due to budget cuts did not previously have appointments made. The Governor's Steering Committee did not get cut and appointments were made by the Secretary of Health. Looking at the new Cardiac and Stroke system. These applications are due on January 31st and will with go live July 1st. Example if a patient is having an MI they are required to go to the closest/highest level of care. The pre-hospital rules were able to go forward</p>	

	<p>despite a hold placed by the governor on Rule changes Looking at Trauma and transfers to skilled nursing facilities. Trauma in Elderly (age 55 and older)-falls from same level is the #1 cause of trauma. There are a large number of patients 65 and older with hip fractures that are not counted into this number, but may be in the future. Trauma transport could change potentially to 60 minutes to highest facility instead of 30 minutes. Next meeting in March. (Noted this item will be a standing agenda item.)</p>	
Lunch-Awards-Karin	<p>Karin distributed thank you gifts to the outgoing board members. Special Recognition award presented to Jason Whitney. Jason has been a huge help to the CNS at ST. Johns in Longview. He has precepted many new grads/new hires and is an excellent TNCC instructor. Ana Mae Erickson was awarded to Beki Hammons. Karen Kettner won the drawing for the mug</p>	
<p>National Portland Who is going?</p> <p>Board Liaison-Ellie Encapera</p> <p>State Resolution Deadline 3/25.</p> <p>National Awards-Roger-Eminence Program</p> <p>Connections deadline 3/17</p> <p>Grant for collaborative research in nursing informatics</p>	<p>There were several in the meeting that stated they are going to leadership in Portland.</p> <p>She will attend one of our state meetings.</p> <p>Jéaux can assist with this if anybody is interested in Submitting a resolution</p> <p>This program partners nurses up with mentors to do presentations, publishing, policy making, or research. Quarterly updates occur with your mentor. This is a great way to grow in the profession. Some of the recipient's experiences have been published in the ENA connection.</p> <p>May 1st is the deadline for some of the National Awards. It would great to have more nominations from our state. At the end of the year we can submit for a State Achievement award. A requirement for this is a strategic plan must be in place.</p> <p>Article submissions are due by this date.</p> <p>No further details offered.</p>	Informational

<p>International Exchange with GB/RCN \$1000 for two nurses</p> <p>Memorial video will loop at leadership/GA</p> <p>On-line survey sent via email</p> <p>Pass the sack ENAF challenge “Pass the sack”</p> <p>ED Manager list/Membership list</p>	<p>This follows suit with incorporating the ENA International members as voting members during General Assembly per a resolution that was passed. The ENA has partnered with the Royal College of Nursing to have a nurse exchange program. Two nurses are able to go to Great Britain and walk a week in their shoes as would they in ours. There is \$1000 for reimbursement.</p> <p>This memorial video will be continuous to be viewed at anytime during these conferences. This is a very moving video as an opportunity is given to honor our fellow Emergency Nurses who died during the past year.</p> <p>This online survey was sent to emails to determine what ENA members would like out of their membership.</p> <p>Jéaux will pick up the sack at the leadership conference. This is what we send around at our meetings. The state that gives the largest amount and the largest amount per capita receives an award.</p> <p>2 new scholarships from Monster are available</p> <p>Terri at Harborview was asking for list of the Managers of the ED’s in the State for a study. It was determined that the Washington Hospital Association would be a better source to obtain this information. This organization does not keep this list nor do we give the list to outside entities. An option would be to place her email address and the purpose in the news section of our website.</p>	
<p>Round Table</p>	<p>Denise Keith~ Discussed experience on the last cruise she worked on. This storm can be viewed on YouTube - Veendam 2010.</p> <p>Karin~ St. Peters has just completed a 4month update to their department to facilitate a minor walk-in clinic. They are preparing to go up on EPIC in 2 years. Just started another residency program.</p>	<p>Informational</p>

	<p>Jéaux~Virginia Mason has downsized their ED with the building of their new facility.</p> <p>Karen ~Puyallup ED is moving into their new ED. Badge access is required to enter the department which will be an improved safety enhancement.</p> <p>Linda-Island hospital recently lost their assistant administration and also lost their ED clinical coordinator and is currently managed by the OB director.</p> <p>Bif~ Works at Allenmore per diem and is a nurse consultant at NEP. Currently working through the Studor principles. Also the ED experience makes or breaks their inpatient experience. HCAPS by Studor reflects this. Bif recommended reading includes The Nurse Leader Handbook and Straight A Leadership.</p> <p>Jason Whitney~ Encourages staff to attend leadership in Portland</p> <p>Carla~ Spoke at increased violence at their facility and how this has re-energized the momentum to improve this. Also the cath lab has been placed under the ED.</p> <p>Tami~ Make sure that when a door opens more people do not get in the door. Asking at triage if patients have weapons or dirty needles. Scripting is being developed for these. As the nurses put forth their effort their administrators will recognize this.</p> <p>Susan~ Cascade Valley Hospital just moved into a new department with private rooms.</p>	
<p>Meeting adjourned at 1320</p>		

Recorder
Beki Hammons Secretary