

WASHINGTON STATE EMERGENCY NURSES ASSOCIATION  
MEETING MINUTES  
**Samaritan Hospital Moses Lake, Washington 4/29/2011**

SUBJECT	DISCUSSION	ACTION
Meeting called to order at 0830.	Thank you to Samaritan Hospital for hosting the meeting today	Informational
Presentation of the new Board and Vision Council Chairs Jéaux Rinehart	<p>Welcome new attendees: Jeanette Wood, Kristi Whiton, Janet Hurd, Nanc Lupinski, Terri Christy, and Andi Foley.</p> <p>Elected Officials and Vision Council Chairs (Appointed by the President on a yearly basis)</p> <p>Linda Seger- Immediate Past President            Roger Casey –President Elect            Carla Brim-Treasurer            Beki Hammons-Secretary            Tami Wheeldon-Education Vision Council Chair            JoAnna Pattison-Government Affairs Vision Council Chair            Karin Kloppel-Membership Vision Council Chair            Mariah Ney-Communications Vision Council Chair            Karen Broostrom-Injury prevention Vision Council Chair            Bif Fink-TNCC/ENPC Vision Council Chair</p>	
Disclosures	No conflict of interest was identified in today’s meeting except Roger Casey would need to be excused if any CEN test issues are discussed. Jéaux would need to be recused from discussion of any of the resolutions he is assigned to.	
Approval of minutes from January 2011 Beki	The January minutes were approved as written.	Minutes approved
Presidents Report Jéaux	<p>Resolutions presented: A resolution titled: Ultrasound-Guided Peripheral Intravenous Access was passed around for attendees to review. This resolution is being brought forward by Jean Proehl. The intent is to get a national position statement on this topic. There are 11 resolutions and 12 bylaw changes being brought to the floor of General assembly in September. The August meeting will be the forum for presenting those resolutions that are going to be brought forward.</p> <p>All WA-ENA members are encouraged to vote in the national elections.</p>	

	<p>In an effort to go green, An online archival site has been purchased named fat cow to store all of our council's documents.</p> <p>Booth planning for the national conference fundraising suggestions: IPAD II, Southwest airlines tickets, wine and wine tours, a bicycle, or a package to our international educational conference. Discussion was made on how to purchase the big ticket item. Also discussed selling WAENA pins. The education chair will form a committee to plan this fundraising at the national conference.</p> <p>Motion: <b>WAENA set up a booth at the national conference.</b> Moved, Seconded, and passed.</p> <p>Motion: <b>Increase the budget to fundraising inclusive of the cost of the booth to \$1000.00.</b> Discussion ensued. Move, Seconded, and passed.</p> <p>WAENA attire: Should the state council have the ability to sell attire and make it available from the website or have a pre-order at each meeting? The challenge is to have the shirts available for delegates as needed. There is potential of having the logo changed. There was discussion about having the shirt sizes on the delegation application and have the cost deducted from the delegate stipend. Roger has been appointed to check into the options and the logistics of obtaining the shirts.</p>	<p>Motion Carried</p> <p>Motion Carried</p>
<p>President-Elect's Report Roger</p>	<p>There is an opportunity for our State Council to apply for a National Award: The State Achievement Award. As a council we are doing everything required except having a strategic plan in place. This should be one of our goals to accomplish as a council. This can be set up as a WebEx. A sign up sheet was passed around for volunteers to work on development of the strategic plan.</p> <p>Governors Steering Committee: Gearing up for the cardiac and stroke system being implemented. Also looking closely at injury from falls. A grant is being applied for by Harborview for fall injury prevention.</p> <p>Survey Monkey: Presentation of reason and scope of survey. This was open for about 10 weeks for responses. Total of 113 responses or 10% of WAENA membership. Discussion areas of opportunity for improvement. Reviewed meeting dates/locations, reviewed meeting structure, identified areas for strategic planning and opportunities to partner with other organizations. These results will be available on the web and printed in the vital lines. Discussion ensued about</p>	

	<p>development of local chapters.</p> <p>Educational Event with Canada: Discussion about a joint educational conference with NENA, (British Columbia) and Washington. NENA will be in contact in a couple of weeks after they meet. Will be looking at locations that are easily accessible.</p> <p>Website: There has been a seamless transition to a new hosting company.</p> <p>Blast Emails: 20% open rate of these blast emails. The links can be traced as to who is opening them.</p> <p>August 25 meeting at the Red Lion at SeaTac. There is a block of room made. All of this information has been made current on the website.</p> <p>Reviewed revised SOP's. Change in format of council chairs and a role description for the chairs. These will be posted on the website and a vote to approve them will take place at the August meeting. A WebEx meeting will be set up to review any feed back given on this document. The deadline for feedback will be 30 days from posted date. (Posted on the website during meeting 4-29-2011).</p>	
<p>Treasurer's Report Carla Brim</p>	<p>Reviewed current 2011 budget information. A form has been developed for obtaining reimbursement for WAENA business expenses. The ENF pass the sack was passed around. The WAENA educational assistance cup was also passed around. Roger Casey donated \$1000.00 to the ENF and challenged the rest of the members to make donations to this as well. The council would like to set a \$5000.00 goal to have a scholarship on behalf of Washington ENA. Mariah was able to get an advertisement for the vital lines. <b>A motion was made to approve the budget as posted on the screen. (Electronically).</b></p>	<p>Budget Approved</p>
<p>Communication Vision Council Chair Roger Casey/Mariah Ney</p>	<p>Waiting for the last minute submissions for the next vital lines that will distributed in May. The deadline is May 1<sup>st</sup>. A submission was sent from Ellie Encapera our national liaison. Anyone can write an article for the vital lines and are encouraged to do so.</p>	
<p>Injury Prevention</p>	<p>Discussion about SBIRT, fall prevention, and the website with the toolkits that are available</p>	

Karen Broostrom.	through <a href="http://www.ena.org">www.ena.org</a> .	
Government Affairs – JoAnna Pattison	<p>There still has not been a national budget approved yet. Topics of discussion did include the HRSA’s Emergency Medical Services for Children’s program act and the \$26.25 million of monies that is being appropriated for this. Trauma care systems planning and development act and service availability act. Nurse workforce development program (educating and promoting the educators in the nursing schools). This affects the future of nursing and needs eyes kept on it. This information is available at the national website. Emails can be sent to members by contacting Kathleen Ream director of government affairs at ENA @ <a href="mailto:enagov@aol.com">enagov@aol.com</a> or signing up EN411.</p>	
Education Vision Council Chair: Tami Wheeldon	<p>Summit to Sound ACEP conference on May 18-20<sup>th</sup>, at Bell Harbor International Conference Center in Seattle. There are 23.5 category credits available for this that is reciprocal for CNE’s.</p> <p>A link to the department of health and CE required for licensure will be placed in the vital lines.</p> <p>A committee is being put together to start the work of the Canada/Washington educational event for 2012.</p> <p>Education assistance award was awarded to Diana Meyer in the amount of \$1000.00. A portion of her application letter was read to the meeting attendees. The deadline for this award was delayed; next year will hopefully be presented earlier to the membership.</p>	
Membership Vision Council Chair: Karin Kloppel	<p>1124 members, net increase of 31 members since January. 20 have joined in April. 39 members have let there membership expired. Highest membership so far in the history of this state council. Any addresses need to be changed online. Discussion ensued on how to reach out to those members who have let there membership expired. For example a post card or form letter and have signatures from attendees at the meeting. A suggestion was made to use our membership grant money for this. Also posting the benefits of membership should be posted in department breakrooms, etc.</p> <p>Voting for national elections begins May 12. Be sure to vote.</p> <p>Nominations are now being accepted until May 15 for the 2011WAENA elections Nominations for President elect, secretary, and treasurer elect and be sent to Karin.</p> <p>Registration for the Annual conference will open for early registration May 5 and closing August 5 2011.</p> <p>Delegate applications have been revised. These changes were presented to the attendees. The</p>	

	<p>goal is to have all delegates notified by August 1<sup>st</sup>. The total number of delegates is capped at 700 with 5 national delegates, this number is prorated. There will be discussion at general assembly this year of how the 700 delegate seats are filled. If states do not use all of those seats can they be level loaded to another state. The goal is to have a full house of delegates. The applications will be available on the website.</p> <p>Award nominations are due September 1<sup>st</sup> for the Anna Mae Erickson award and special recognition award.</p>	
TNCC/ENPC Bif Fink	<p>Karin reported for the TNCC/ENPCC chair. There is a quality insurance report form created by Bif that includes course date, course location, course director, lecture taught, and ENPC or TNCC. There was also a comment card created to inform Bif of any concerns. Any student will be able to go to the web and notify confidentially any course concerns. Questions: Is this form going to be beneficial if there is a comment form available? A suggestion was made to Title this as instructor activity report. Discussion will continue in August council meeting.</p> <p>ENPC is going to be revised next year. CATN II courses are no longer being offered. There is a course that is being offered as advanced clinical education for emergency nurses. A work team through ENA is being developed for this.</p>	
<p><b>National Topics</b></p> <p>International Exchange with GB/RCN \$1000 for two nurses</p> <p>CUBA delegation</p> <p>Pass the sack ENF</p> <p>Additional Scholarships</p>	<p><b>A motion to was made that WAENA signs on as supporter to the resolution titled Ultrasound-Guided Peripheral Intravenous Access.</b> Discussion ensued. Moved, seconded, and passed.</p> <p>This follows suite with incorporating the international ENA into the National ENA as a resolution that was passed. The ENA has partnered with the Royal School of Nursing to have a nurse exchange program. Two nurses are able to go to Great Brattain and walk a week in their shoes as would they in ours. There is \$1000 for reimbursement.</p> <p>October 25-28<sup>th</sup>. The cost incurred by the attendee. May 1<sup>st</sup> is the sign on date. There will be approximately 15 delegates. This is to promote a cross-cultural delegation. There is also a china delegation.</p> <p>There is a national challenge out for contributions for this. This provides scholarships at the national level.</p> <p>2 new scholarships from Monster are available</p>	Motion Carried

Meeting Drawing	Drawing for mug: Nancy Lipinski	
Round Table	<p>Linelle Jones: Updated us on Friends and Families of the WAENA council.</p> <p>Roger: Graduates on Saturday May 7, 2011<sup>th</sup> from Gonzaga University.</p> <p>Joanna: Reports job openings at Skagit and at Island Hospital.</p> <p>Jéaux: New hospital (Virginia Mason) opens October 25. Manager position is open at Virginia Mason Emergency Department.</p> <p>Tami Wheeldon: Recent in-service on ultrasound guided IV insertion. Finishing degree this June as well.</p> <p>Karen: New ED, census is increased. Finishing her degree in June.</p> <p>Karin: St. Pete's has 4 candidates in a residency program.</p> <p>Beki: Graduating on May 14<sup>th</sup>. Working with the Tri-cities patient safety coalition for accommodating single bed certification for psychiatric patients needing in patient admission when no psychiatric beds are available.</p>	
Meeting adjourned at 1336		

*Recorder*  
*Beki Hammons Secretary*